

Newnham Club Room

Terms & Conditions of Hire.

The Hirer or their nominated Representative must be in attendance at all times during the hire period.

The licence allows that the maximum number of persons present in the Clubroom at any one time shall not exceed 60.

The Committee can accept no responsibility for loss or damage to any property brought into the clubroom and/or grounds.

The Committee can accept no responsibility for personal injury sustained as a result of inappropriate actions within the clubroom and grounds.

The Hirer will be responsible for any loss or damage to the Clubroom, its contents and floor, and will be required to pay for any such damage, loss or extra work required to restore to good condition.

Do not use sellotape or bluetack on the walls or doors.

No dogs other than guide dogs are allowed in the Clubroom.

If it is intended to sell intoxicating liquor, then the hirer must apply and provide proof to the Clubroom Committee prior to using the Clubroom that the necessary Temporary Events Notice (TEN) has been obtained from the appropriate authority (Basingstoke and Deane BC). **THIS IS THE HIRERS RESPONSIBILITY.** Consumption of alcohol on the site may still be refused by the Committee even if a TEN has been obtained.

The bar must close 30 min. before the end of the hire period.

The Hirer must not to allow any music or noise to cause annoyance to residents in the locality.

The Committee or its Representative on duty shall have the right to refuse admission to any person(s) whom they consider undesirable and shall not be bound to give a reason for so doing.

The Clubroom shall be closed and secured 15 min. after the end of the booked time. It is the responsibility of the Hirer to ensure that all persons vacate the Clubroom, car park and grounds within this time.

The Hirer is required to leave the Clubroom clean and tidy; chairs and tables must be tidily put away and kitchen equipment must be thoroughly cleaned and replaced in the cupboards provided.

Please ensure doors and windows are secured. Freestanding electrical appliances (kettles etc) are turned off and unplugged. Also heaters and lights in the main hall are turned off when the Clubroom is vacated.

Please note that the Clubroom must be closed by 23:30 hrs. Mon – Fri, and 24:00 hrs. Sat – Sun.

End.